

**Supplier Code of Conduct Declaration of
Conflict of Interest or Potential/Perceived
Conflict of Interest**

Suppliers shall not try to gain improper advantage or improperly impact an OPG employee's ability to make sound, impartial, and objective decisions on behalf of OPG. Suppliers shall disclose any situation that appears to conflict, or could potentially conflict, in any way, with the interests of OPG. This includes situations where an OPG employee has an interest in or non-arm's length relationship to the suppliers' business.

Instructions:

Supplier: Discuss the situation with the manager of your OPG contract owner, then complete Part A, attaching additional pages if more space is required.

Manager of OPG contract owner: Review and determine the appropriate action, consult with your Manager, your Human Resource Business Partner and the Ethics Office as appropriate. Complete Part B of the form and discuss the disposition with the supplier. Attach additional pages if more space is required.

Please send completed form by email to the Ethics Office, ethics@opg.com.

This form is to be completed to declare a Conflict of Interest or Potential/Perceived Conflict of Interest.

Part A		
Name (please print):	Title:	Phone Number:
Supplier Name (as known in Asset Suite7):	OPG Purchase Order/Contract Number:	Supplier Phone Number:
OPG Site/Project Title:		
OPG Contract Owner and Phone Number (if known): (please print)	OPG Purchasing Agent/Buyer and Phone Number (if known): (please print)	
Details regarding the potential/perceived/actual Conflict of Interest: 		
Signature:	Date:	

Supplier Code of Conduct Declaration of Conflict of Interest or Potential/Perceived Conflict of Interest

Part B

Manager of OPG Contract Owner Comments and Disposition:

Manager Signature:

Date

This disposition has been discussed with:
Signature of Supplier representative:

Date

Personal information contained on this form is collected and shall only be used pursuant to the *OPG Supplier Code of Conduct* to identify and resolve actual or potential conflicts of interest or the appearance of conflicts of interest.